Canon

imageRUNNER
C3326i/C3326

Setup Guide

- After you finish reading this guide, store it in a safe place for future reference.
- The information in this guide is subject to change without notice.

1 Important Safety Instructions
Be sure to read these instructions before using the machine.

2 Setup Guide (this document)

3 User's Guide
This section explains all the ways this machine can be used.

FAQ
This section describes problems that may arise and how to resolve these problems.

Security Information
This section describes the security settings.



https://oip.manual.canon/

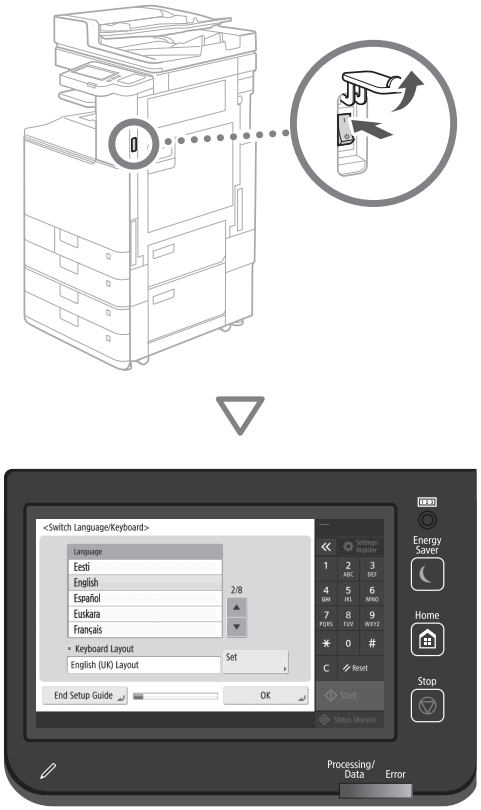
See p. 4 "Accessing the Online Manual" for details.

Configuring the Initial Settings

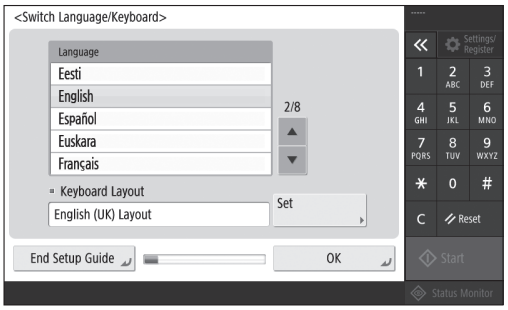
The screenshots and illustrations used in this manual differ according to the model of your machine.

1 Setting Up Using the Setup Guide on the Control Panel

When you turn ON the machine for the first time, the Setup Guide starts up on the control panel.

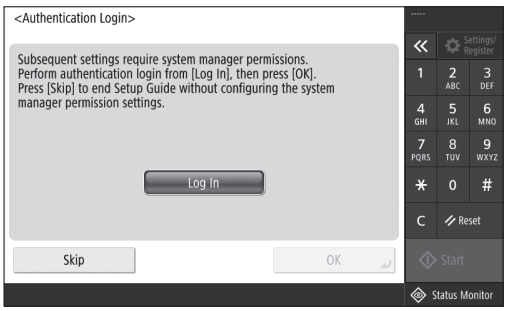


1 Configuring the Basic Settings



Configure basic settings such as the screen display language and the type of paper to use.

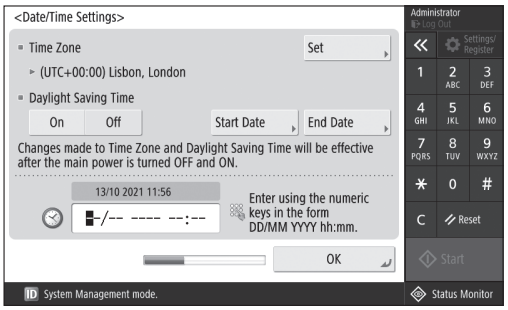
2 Configuring the Security Settings



Specify the administrator login and user authentication settings to improve the security of the machine.

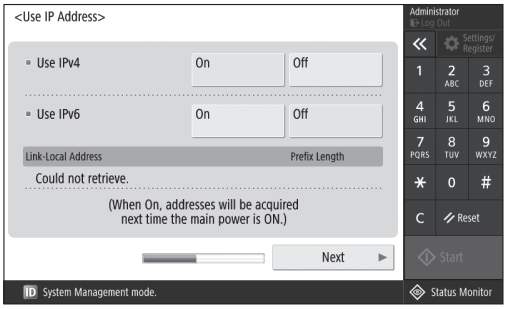
The default user name for the administrator is "Administrator" and the default password is "7654321".

3 Setting the Date and Time



Set the machine's date and time.

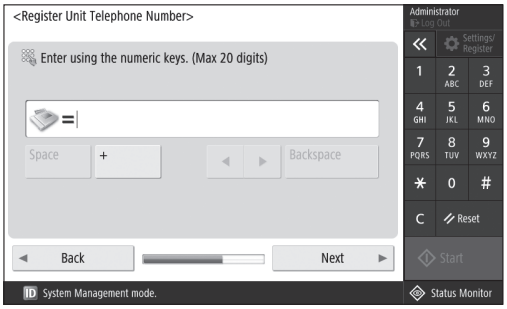
4 Configuring the Network Settings



Configure the settings for connecting the machine to a network.

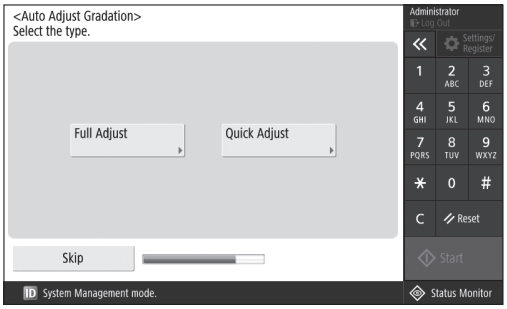
Select a wired LAN or wireless LAN and configure the IP address. Depending on your network environment, specify the DNS and proxy settings also.

5 Configuring the Fax Settings



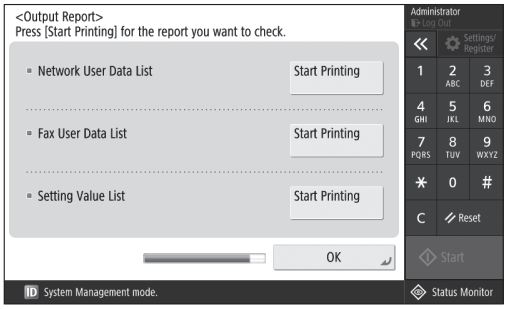
Configure the settings required for using the fax functions.

6 Adjusting the Gradation Automatically



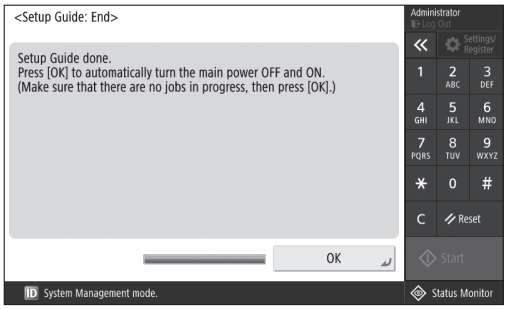
You can adjust the gradations to get a better printing result.

7 Outputting a Report



Print a list of the network settings and adjustment values.

8 Closing the Setup Guide



After you have closed the Setup Guide, restart the machine to reflect the settings.

To learn more about the Setup Guide

➔ User's Guide
See "Setting up Using the Setup Guide on the Control Panel."

Continue to specify the other settings as required.

Configuring the Initial Settings

2 Configuring the Other Settings as Required

Configure the required settings according to your environment.
For details, see the User's Guide and Security Information in the online manuals.

Accessing the Online Manual

1. Scan the QR code to open the website to the Canon online manual.



If you cannot find the download site, go to https://oip.manual.canon/

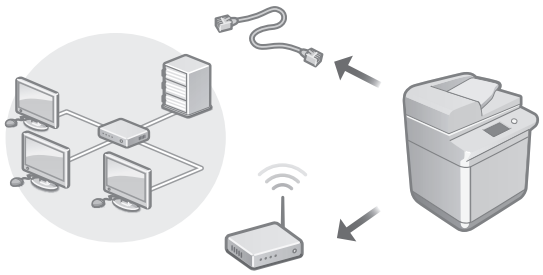
2. Select the manual.

User's Guide
This section lists the functions of the machine, including machine operations, settings, and operating procedures.

FAQ
This section lists frequently asked questions and their answers.

Security Information
This section provides security settings recommended for your environment and the steps for configuring them.

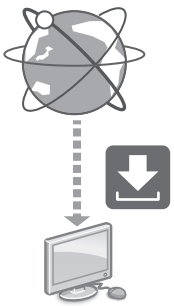
Setting the Network Environment



Configure the network settings that is not included in the Setup Guide, such as the network connection method and the IP address settings.

➔ User's Guide
See "Setting up the Network Environment"

Installing the Drivers



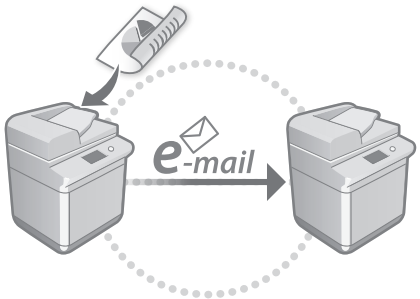
Download the drivers from the Canon website (https://global.canon/en/support/).



Example: C3326i download

For information on the compatibility between the latest drivers and operating systems, see the Canon website.
https://global.canon/en/support/

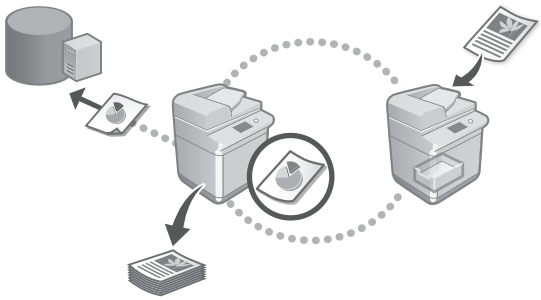
Configuring E-Mail/I-Fax Communication Settings



Configure communication settings such as the mail server, authentication, and encryption settings in order to send scanned documents via e-mail and I-fax.

User's Guide
See "Setting E-mail/I-Fax Communication"

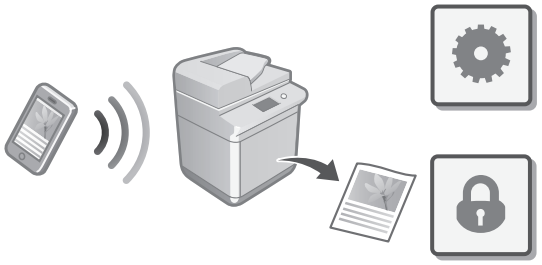
Connecting with Other Devices



You can register a Windows server or the Advanced Box of another Canon multifunction printer as a connection destination. This enables you to use the machine to print data that is on the connection destination.

User's Guide
See "Connecting to the Other Devices"

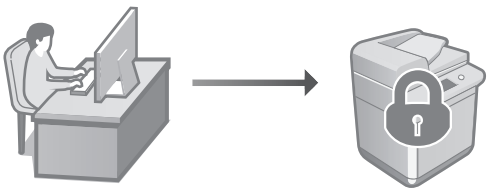
Using this Machine from a Mobile Device (Linking with Mobile Devices)



This machine can be used from mobile devices such as smartphones. This makes it easy to print documents or photos from a mobile device and to save data scanned on this machine on a mobile device.

User's Guide
See "Linking with Mobile Devices"

Configuring Security Settings



The machine provides various security functions. You can configure the security settings according to your environment.

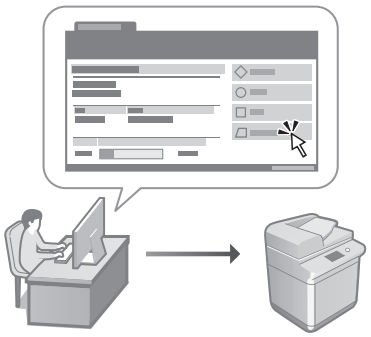
Security Information
See "Security Settings Navigator"

Configuring the Initial Settings

3 Using Convenient Functions to Configure the Machine

This section describes useful functions for efficiently configuring the machine.

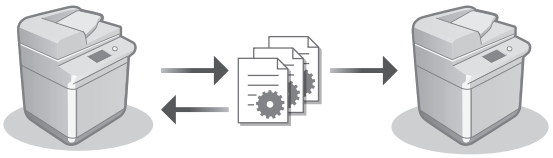
Managing the Machine from a Computer (Remote UI)



Remote UI allows this machine to be managed using the Web browser on a computer. You can use it to check the machine's operating status, change settings, and save items to the Address Book.

User's Guide
See "Managing the Machine from a Computer (Remote UI)"

Importing Settings Data from Another Device



You can save (export) the settings data of another Canon multifunction printer to a computer. You can then import that settings data to the machine to skip the configuration procedure.

User's Guide
See "Importing/Exporting the Setting Data"

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